

**REGULAR MEETING OF THE TOWN BOARD  
July 21, 2020**

**PRESENT**

Supervisor Richard A. Puroi  
Councilman Henry Walldorff  
Councilman Robert Penharlow  
Councilman Juan Pagan  
Councilman Jay Bishop

**OTHERS PRESENT :** Town Clerk, Jean Crane, Attorney Jeffrey Passafaro.

Supervisor Puroi opened the regular meeting at 6:34 p.m. with the pledge of allegiance.

**REGULAR MEETING MINUTES**

Councilman Penharlow made a motion to approve the Regular meeting minutes of June 16, 2020. The motion was seconded by Councilman Pagan and carried.

**ABSTRACT OF AUDITED VOUCHERS**

Councilman Pagan made a motion to approve the payment of bills as presented by the Town Clerk on the July 21 , 2020 Abstract. The motion was seconded by Councilman Walldorf and carried.

General Fund	\$27,116.14
Justice Fund	\$2,505.00
Highway Fund	\$4,327.91
Vineyard Light	\$165.89
East Lake Rd Sewer	\$28,552.25
East Industrial Water	\$1,169.31
Plaza 59	\$990.66

**TOWN CLERK REPORT (June )**

Clerk Fees	\$310.00
Zoning Fees	\$1,725.00
Dog Licenses	\$96.00
Miscellaneous	\$3.27

**TOTAL SUBMITTED TO TOWN SUPERVISOR \$2,134.27**

**JUSTICE REPORT (JUNE)**

Total number of cases 83

**TOTAL FINES and surcharges submitted to the Town Supervisor \$7,293.00**

**DOG CONTROL REPORT:**

One service call for the month of June and no impounds. Still working on securing a contract with the City and the Town for the use of the new animal shelter.

**WEST DUNKIRK FIRE DEPARTMENT**

Received 2020 semi-annual report as required by the fire protection contract.

**EAST LAKE ROAD SEWER DISTRICT (Richard Purol)**

One service call to residence to replace a pump.

**STEGELSKE (Richard Purol)**

Pump came on and was running for about an hour before it was turned off. Problem was located at Refresco.

**ZONING/CODE ENFORCEMENT (Ryan Mourer)**

- New Mausoleum at Holy trinity underway. The hole was dug and reviewed Friday, July 17<sup>th</sup>. Concrete was poured on July 20<sup>th</sup>.
- Work has started for the new Zambotti Collision shop on Bennett Road. The CEO for that project is Mr. Crowell from the Town of Sheridan.
- Currently working with Applebee's to set up outdoor seating as they are worried about capacity reduction occurring for restaurants. Waiting on a written proposal to determine if any zoning or planning changes need to be made.
- New home was proposed on Shorewood Dr. West. Several variances are needed to continue, there was a request put in.
- New Bank on Bennett Road is requesting to meet with Planning Board.
- DFT is looking into expansion at Shorewood Commons on West Lake Road, possible need for Planning or Zoning Board review.
- Two Proposed Solar Projects are looking for possible zoning and planning review to move forward.
- Home rebuild on Bennett Road continues.
- Dental office plans to begin work on Bennett Road soon.
- Working with Graf Realty as they prepare for auto parts manufacturing facility to enter building on Bennett Road. Minor changes needed in addition to original plans.

**HIGHWAY SUPERINTENDENTS REPORT:**

No report was filed. Supervisor Purol did state there were some trees located in the right of way on Morewood Drive and Roberts Road that needed to be remove. Looking to get a quote for removal of the trees.

**SUPERVISORS REPORT**

Supervisor Purol reported that he was in attendance for the last City Council meeting representing North County Water District. There was an amendment to original contract which would allow the Village of Fredonia to sell water to the district on an emergency basis. The City of Dunkirk would also be allowed to use North County waterlines to transmit water to Silver Creek, Westfield etc. again on an emergency basis. Still working with Fredonia to allow Pomfret to have hook ups on both ends of Town in case something should happen.

**CORRESPONDENCE**

Received a letter from Justices Penfold and Hubbard regarding the email sent from the Office of Court Administration. Town and Village Courts were now able to hold in person appearances on a

limited basis with not more than 25% of the maximum capacity being exceeded. The court staff would follow all protocol to protect the public and court personnel.

### **CLEANING CONTRACT**

Supervisor Purol reviewed proposal from Chadwick Bay Property Management. The quote entailed a weekly thorough cleaning of the offices for a monthly rate of \$435.00. Councilman Penharlow stated he would like to start with a two-week cleaning schedule since the offices were still not opened to the public. He would also like to have a set date and time when the cleaner would access the town offices. Supervisor Purol stated he would reach out to Mr. Woloszyn to discuss further.

### **SHOREWOOD WATER PRELIMINARY COST**

Board members reviewed the Preliminary Map, Plan and Report provided by Clark Patterson Lee. The total estimated unit cost was \$949.79. The estimated debt service cost was \$379.03. Board members will continue to review complete report and submit a list of questions to the Town Supervisor.

### **AMBULANCE SERVICE**

Supervisor Purol stated the contract was signed by both Supervisors on July 1<sup>st</sup>. If there were less than 150 calls for the three fire departments the most that would be charged was \$10,000 per quarter. The Town of Dunkirk' share would be \$5000 per quarter or \$20,000 a year. He also had signed agreements from the three fire departments to provide a driver for the ambulance. All drivers will go through the EVOC course. The fire departments individual insurance companies agreed to cover both the driver and the fire company and hold the Town of Dunkirk harmless.

### **PLAZA 59 WATER/SEWER CONTRACT**

Attorney Passafaro stated he sent email to the Village of Fredonia Attorney regarding the Plaza 59 Water and Sewer Contract. Supervisor Purol will reach out to Mayor to discuss.

### **INSURANCE PROPOSAL**

Received a renewal quote from the Lawley Agency for Trident insurance at a cost of \$16,384.00. A motion was made by Councilman Bishop to approve renewal for coverage 08/01/2020 to 07/31/2021. The motion was seconded by Councilman Pagan and carried.

### **WATER SERVICE AREA#1**

#### **Change Order#2**

Councilman Pagan made a motion to approve the change order to increase the contract price with 716 Site Contracting from \$1,292,218.05 to 1,321,221.05 and increase of \$29,003.00. The increase will not exceed the amount budgeted for the project. The motion was seconded by Councilman Walldorff and carried.

### **LOCAL LAWS FOR ATV**

No action taken.

### **EMPLOYEE HANDBOOK**

No action taken.

DATED 07/21/20

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**ADJOURNMENT**

With no further business, on a motion of Councilman Penharlow seconded by Councilman Pagan the meeting adjourned at 8:13 p.m. Carried unanimously.

Respectfully submitted,

Jean Crane  
Town Clerk