

**TOWN BOARD TOWN OF DUNKIRK
SEPTEMBER 17, 2019**

The Town Board of the Town of Dunkirk held a Meeting at 6:30 p.m. on Tuesday, September 17, 2019 at the Town Hall, 4737 Willow Road, Town of Dunkirk, New York with Supervisor Richard A. Purol presiding.

PRESENT

Supervisor Richard Purol
Councilman Henry Walldorff
Councilman Juan Pagan
Councilman G Jay Bishop

ABSENT

Councilman Robert Penharlow

OTHERS PRESENT: Town Clerk, Jean Crane, Town Attorney, Jeffery Passafaro, Pete Miller, and Mike Miller.

REGULAR MEETING MINUTES

A motion was made by Councilman Walldorff to approve the regular meeting minutes of August 20, 2019. The motion was second by Councilman Pagan and carried.

ABSTRACT OF AUDITED VOUCHERS

Councilman Bishop made a motion to approve the payment of bills as presented by the Town Clerk on the September 17, 2019 Abstract. The motion was seconded by Councilman Walldorff and carried.

General Fund	\$13,218.83
Highway Fund	\$10,018.46
Vineyard Light	\$184.62
East Industrial	\$171.70
East Lake Rd Sewer	\$17,048.36

AUDIENCE:

Pete Miller of 3884 Williams St. was in attendance to follow up on his request for a tree committee. He would like to inventory all the trees in the Town. He also informed board members that over the last three years our area has had an air quality warning, so it was vitally important that we return the trees to our area. With all the land in this area we need to encourage people to plant trees.

Councilman Bishop asked if the Town would have to fund the tree planting program.

Mr. Miller replied that was something that would be in the future. Right now, we are just trying to get organized and get a plan for our community.

Councilman Pagan suggested that Mr. Miller put a group together himself and then present what he has come up with to the Town Board.

Councilman Bishop raised concern over some water pressure issues on Shorewood Drive East. He stated that when the new North County Water district took over, they lost a large amount of water pressure. He was aware of the capacity problems with the lines under the road, but this was an issue that they never had prior to the new water district. On the behalf of Shorewood Drive East residents, he asked that someone investigate problem.

Supervisor Purol stated that the line in that area was only a four-inch line and the problem was the lines need to be flushed. The North County water board will be meeting on September 19th and he will suggest having the lines flushed to see if it makes any difference.

Councilman Bishop also stated over the weekend during the bad wind storm a tree came down and hit a transformer box and sheared off a pole. The fire department came and was there from 9 pm until 1 am. and did a tremendous job. On behalf of the East Shorewood Drive residents he thanked them for their time and help. Councilman Walldorff said he would relay the message to fire department members.

TOWN CLERK MONTHLY REPORT: (AUGUST)

Clerk fees: \$501.30

Zoning fees: \$775.00

Dog Licensing fees: \$92.00

TOTAL TRANSFERRED TO TOWN SUPERVISOR: \$1,368.30

JUSTICE REPORT: (AUGUST)

Total number of cases: 225

199 vehicle and traffic

19 Penal

6 Termination of Suspension fee

1 Tax

TOTAL FINES and surcharges submitted to the Town Supervisor were **\$25,642.50**

BOARD MEMBER REPORTS:

Councilman Pagan reported that sexual harassment training had to be completed by the beginning of October. On Thursday September 26th, 2019 the Town would hold sexual harassment training seminar at the West Town Fire Hall and all town employees were required to attend.

HIGHWAY REPORT-JEFF FIENEN:

- General mowing done.
- Cut a bunch of trees and limbs.
- Fixed broken and damaged signs.
- Finished the pipe job on Bennett Rd extension.
- Built up the shoulder on the corner of Route 5 and Wilbur Rd. by Shorewood Country Club.
- Fixed many other shoulders and drop offs.
- 1 ton is currently having issues and is at Rexford's.
- Brine truck should almost be done.
- CHIPS paperwork was completed.

- Monday the 23rd of September the highway guys have PESH training.
- Tuesday the 24th of September, I have training on the highway department's legal liabilities.
- Truck number 5 has a broken frame and we are looking to take it out of service
- The Mowing tractor we are also looking to take out of service as well as two army surplus generators.

HIGHWAY SURPLUS

A motion was made by Councilman Bishop that Truck #5 - yellow International dump truck and the Mojo Tractor be declared no longer of value and surplus. The equipment would be put up for auction. The motion was seconded by Councilman Walldorff and carried.

ATTORNEY REPORT:

Attorney Passafaro informed Board members that he received an easement request from West Town Fire Hall since part of their building was on the Town property. Once he receives information from the Title Company, he will draft an easement for the board members and fire company to review.

ELRSD REPORT: (Supervisor Richard Purol)

- Problems at the pump station at trailer park. The rails that work the pump are rotted off and have created a lot of issues. Only 5 pumps working right now.
- Received a proposal from Fluid Kinetics for one pump station with brand new pumps, much different than the antiquated system we currently have. The grinding system was much more improved. The total cost of proposal would be \$8,470.00. Supervisor Purol asked Board members to authorize purchase using sewer reserve monies to update the system.

Councilman Pagan made a motion to authorize the Town Supervisor to use reserve funds to pay for the pump station repairs, at a total cost of \$8,470.00. The motion was made by Councilman by Councilman Bishop and carried.

STEGELSKI:

Still having issues with the heater for Stegelske which was purchased in 2015. We are going to take it apart and try to figure out what the problem is. Good news there were no new leaks.

CODE ENFORCEMENT /ZONING OFFICER (Ryan Mourer)

- Urgent care has two general contractors, so it has been very confusing on inspections, but we are moving along. Wiring inspection has been completed.
- General Physician's project is moving right along as well. They are in stage one of their rebuilding and have 6 inspections left.
- A house on Shorewood Dr. West is finishing their second story addition finally.
- Issued 10 building permits
- Issued 4 demo permits, Lakeside Park took out 4 trailers.
- Lakeside Park also is looking to expand; they own a large piece of property behind the park.

SUPERVISOR REPORT

- 8/22 North County Water meeting
- 8/28 Worked on the Budget with the Town Clerk
- 8/29 Meeting in Sheridan, progress report about the new water line.
- 8/30 Worked on the Budget with the Town Clerk
- 9/4 Zoning Workshop
- 9/7 North County Industrial meeting
- 9/9 Went to the county to discuss the new North County Water district, give an update.
- 9/11 Attended a Fiscal Stress Webinar
- 9/19 North County Water meeting

CORRESPONDENCE

A letter was received from Ron Martin and addressed to the Town Board. The letter stated that he would like to take the steps to acquire property behind his home that is considered a “paper road” as he has been maintaining it for twenty years. The Town Attorney stated that it was not a town board matter and that Mr. Martin needs to go see his own attorney.

STANDARD WORKDAY RESOLUTION:

BE IT RESOLVED that the TOWN OF DUNKIRK, Location Code 30387 hereby establishes the following as standard workdays for its employees and will report days worked to the New York State and Local Employees Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Town Supervisor	6
Justice Court Clerk #1	8
Justice Court Clerk#2	6
Town Clerk	7
Deputy Clerk	8
MEO	8
Court Officer	6

The resolution was adopted unanimously by a roll call vote.

BUGET WORKSHOP:

A motion was made by Councilman Walldorff to schedule a budget workshop on Tuesday October 8th at 6:30 pm. The motion was seconded by Councilman Pagan and carried.

ADJOURNMENT

With no further business, on a motion of Councilman Bishop seconded by Councilman Pagan the meeting adjourned at 7:20 p.m. Carried unanimously.

Respectfully submitted,
Jean Crane
Town Clerk