

**ORGANIZATIONAL MEETING OF THE TOWN OF DUNKIRK
JANUARY 19, 2021**

The Annual organizational Meeting of the Town Board of the Town of Dunkirk was held on Tuesday, January 19, 2021 at the TOWN HALL, 4737 Willow Road, Town of Dunkirk, New York with Supervisor Richard A. Purol presiding.

PRESENT

Supervisor Richard Purol
Councilman Henry Walldorff (absent)
Councilman Robert Penharlow (absent)
Councilman Juan Pagan
Councilman G Jay Bishop (via zoom)

OTHERS PRESENT; Rebecca Yacklon, Deputy Town Clerk, Kyle Coughlin, Deputy Town Clerk

Supervisor Purol opened the meeting with the Pledge of Allegiance.

APPROVAL OF SALARIES FOR ELECTED OFFICIALS

Richard Purol Town Supervisor	\$10,100	per year
Town Justices (2)	\$12,141	per year
Town Clerk	\$17,991	per year
Town Councilmen (4)	\$5,278	per year

Duly moved by Councilman Juan Pagan seconded by Councilman G Jay Bishop and carried.

APPROVE APOINTMENTS AND SALARIES AS FOLLOWS:

Jeffrey Passafaro – Town Attorney	\$11,023	per year
Robert Penharlow - Deputy Supervisor	\$1,808	per year
Jeanne Ebersole I - Town Assessor	\$15,300	per year
Ryan Mourer - Fire Inspector	\$4,203	per year
Ryan Mourer - Building Inspector	\$9,648	per year
Ryan Mourer – Zoning Officer	\$7,475	per year
Richard Purol - Budget Officer	\$2,160	per year
Richard A. Purol - Director of Maintenance ELRSD	\$4,000	per year
Richard A. Purol - Public Works Director	\$3,500	per year
Rebecca Yacklon - Registrar of Vital Records	\$350.00	per year
Kyle Coughlin - Tax Collector	\$2,000	per year
Ronald Raczka - Court Officer	\$19.12	per hour
James Curtin - Court Officer	\$19.12	per hour
Lisa Klajbor - Court Clerk	\$17.20	per hour
Ashley Dubois – Court Clerk (part time)	\$13.40	per hour
Kyle Coughlin - Deputy Town Clerk	\$16.00	per hour
Kyle Coughlin - Deputy Registrar of Vital statistics	\$16.00	per hour
Rebecca Yacklon - Deputy Tax Collector	\$2,000	per year
Rebecca Yacklon - Bookkeeper to Supervisor	\$17.35	per hour
Rebecca Yacklon - Bookkeeper E.L.R.S. D.	\$17.35	per hour
Kyle Coughlin - Secretary, Zoning Board	\$16.00	per hour
Kyle Coughlin - Secretary, Planning Board	\$16.00	per hour

Kenneth Mourer - Highway M.E.O.	\$19.12	per hour
Steven Haynes – Highway M.E.O.	\$19.12	per hour
Robert Nichols – Highway M.E.O.	\$17.00	per hour
Dog Control Officer	\$2,160	per year
Kyle Damon – Disaster Coordinator	\$280	per year

Duly moved by Councilman Juan Pagan seconded by Councilman G Jay Bishop and carried.

PAYABLE ANNUALLY

Zoning Board, per member per item	\$30.00	per item
Planning Board, per member per item	\$30.00	per item
Board of Assessment, per member, per meeting	\$75.00	per mtg.

Duly moved by Councilman Juan Pagan seconded by Councilman G Jay Bishop and carried.

MILEAGE REIMBURSEMENT

Duly moved by Councilman G Jay Bishop to allow all Town Officials .56 per **mile** (federal mileage rate) for official Town business in 2021. The motion was seconded by Councilman Juan Pagan and carried.

BONDING

Duly moved by Councilman Juan Pagan to authorize Bonding for all employees and appointments for 2021 up to \$3,000,000. The motion was seconded by Councilman G Jay Bishop and carried.

Duly moved by Councilman Juan Pagan to designate the **City of Dunkirk Shelter** as the dog shelter for the Town of Dunkirk for 2021. The motion was seconded by Councilman G J Bishop and carried.

Duly moved by Councilman G Jay Bishop that the Regular Meeting of the Town Board of the Town of Dunkirk be held on the third Tuesday of every month at 6:30 p.m. at the Town Hall, 4737 Willow Road, Town of Dunkirk, New York. The motion was seconded by Councilman Juan Pagan and carried.

Duly moved by Councilman G Jay Bishop to **designate the Observer** as the official newspaper for the Town of Dunkirk for 2021. The motion was seconded by Councilman Juan Pagan and carried.

Duly moved by Councilman Juan Pagan to have the following depositories for the Town of Dunkirk for 2021:

Manufacturers & Traders Trust Co, Fredonia, New York

Key Bank Dunkirk, New York

Community Bank

The motion was seconded by Councilman G Jay Bishop and carried.

TOWN PROCUREMENT POLICY

The Town Procurement Policy establishing internal policies and procedures governing all procurement of goods and services not subject to the bidding requirements of General Municipal Law Section 103 or any other law originally adopted September 8, 2012 and will remain in effect.

Duly moved by Councilman Juan Pagan , seconded by Councilman G Jay Bishop and carried.

At this time Supervisor Purol appointed Councilman Robert Penharlow as Deputy Supervisor for the Town of Dunkirk for 2021.

AJOURNMENT

A motion was made by Councilman Pagan to adjourn the meeting at 7:31 p.m. The motion was seconded by Councilman Bishop and carried unanimously.

Respectfully submitted,

Rebecca Yacklon
Deputy Town Clerk