

**REGULAR MEETING OF THE TOWN BOARD
MARCH 16,2021**

PRESENT:

Supervisor Richard A. Purol
Councilman Robert Penharlow
Councilman Henry Walldorff
Councilman Juan Pagan
Councilman Jay Bishop (via zoom)

OTHERS PRESENT: Town Clerk, Rebecca Yacklon, Attorney Jeffrey Passafaro, Deputy Clerk, Kyle Coughlin.

Supervisor Purol opened the regular meeting at 6:30 p.m. and began with the pledge to the flag.

APPROVAL OF PUBLIC HEARING FOR SOLAR MORATORIUM MINUTES

Councilman Pagan made a motion to approve the public hearing meeting minutes of February 16, 2021. The motion was seconded by Councilman Penharlow and carried.

APPROVAL OF REGULAR MEETING MINUTES

Councilman Walldorff made a motion to approve the Regular meeting minutes of February 16, 2021. The motion was seconded by Councilman Pagan and carried.

APPROVAL OF PUBLIC HEARING MINUTES

Councilman Pagan made a motion to approve the public hearing meeting minutes of March 3,2021. The motion was seconded by Councilman Penharlow and carried.

APPROVAL OF SPECIAL MEETING MINUTES

Councilman Penharlow made a motion to approve the special meeting minutes of March 3,2021.The motion was seconded by Councilman Walldorff and carried.

ABSTRACT OF AUDITED VOUCHERS

Councilman Pagan made a motion to approve the abstract of audited vouchers as presented by the Town Clerk on the March 16, 2021. The motion was seconded by Councilman Penharlow and carried.

General Fund	\$106,453.06
Highway Fund	\$6,280.18
Justice Fund	\$12,714.00
Vineyard Light	\$264.67
ELRS District	\$1,779.38

OPEN COMMENTS

There was no public attendance.

TOWN CLERK REPORT (February)

Clerk Fees	\$350.00
Zoning Fees	\$975.00
Dog Licenses	\$48.00

Total amount transferred to Supervisor Purol \$1,373.00

JUSTICE REPORT (February)

Total number of cases **127**

TOTAL FINES and surcharges submitted to the Town Supervisor **\$12,714.00**

DOG CONTROL OFFICER REPORT (February)

- There were **4** calls for service during the month of February regarding animal complaints.
- There was a total of **1** impound during February. Impound paid directly by owner to City Clerk's office.
- **0** Dog at large citations issued.
- **0** unlicensed dog citations issued.
- Discuss possible free rabies clinic in the Town again for fall of 2021.
- Discuss shared services contract for the City Animal Shelter. Denise Zentz is working with the City of Dunkirk on a new contract. The price used to be \$17.50 per dog a few years ago and they are looking at an increase of \$25.00 a day and strays would go to \$40.00 a day. Supervisor Purol stated that once a contract has been made there will be further discussion. He further stated that Denise is doing a great job. Zero dogs have been euthanized since she has taken over as dog control officer.

Board Member & Committee reports

Councilman Pagan presented a letter to Board members from a Sewer District meeting he attended. The meeting was held on March 10, 2021 to give committee members an update on what was happening. He stated that the County is looking to consolidate most of the billing into one district instead of multiple districts for budget purposes. This would include Industrial Sewer, Pomfret/Portland, and the Town of Dunkirk into one instead of having multiple district budgets. They are looking to have this completed by June 1st.

EAST LAKE ROAD SEWER DISTRICT REPORT (Richard Purol)

Supervisor Purol stated he had nothing to report for the month.

STEGELSKE (Richard Purol)

Supervisor Purol stated the pump house is still not operational. A tentative meeting was scheduled with the City for the week of the 22nd of March.

HIGHWAY SUPERINTENDENT REPORT

Highway Superintendent Jeffrey Fienen was unable to attend, but Supervisor Purol had a few items to address to the Town Board. He stated that the highway guys were back to normal hours 7:00-3:00 pm. He stated they have been busy getting the roads cleaned up, chopping brush back, and then they will start cleaning up from winter damage.

ZONING/CODE ENFORCEMENT OFFICER

Ryan Mourer (absent)

- Zambotti Collision Shop open on March 1,2021 – grand opening at a later date.
- Home of Mrs. Woods on Shorewood Dr. West has had a demo completed and prepping for new home to be built.
- Freezer project in the Town is being handled by James Crowell as acting CEO due to conflict with this CEO.

- Town is in Receipt of all needed documents for Freezer project to move forward, all documents being forwarded to James Crowell for review.
- Niagara Chocolates moved into Tops Plaza for a short-term rental. All items presented and approved; inspection completed.
- East Town of Dunkirk Fire Department new building has begun. Was on site between footer and wall forming for inspection. Contractor contacting daily and provided photos when I was not present to allow the project to not be held up.

ATTORNEY REPORT

Attorney Passafaro stated he had two matters to discuss.

One matter of concern was about the Moratorium on Solar. Attorney Passafaro advised the Town Board that the time is running on this and recommended that within the next couple of months they should look at what amendments need to be made to the current Solar Law.

Attorney Passafaro stated his next concern was with Assessment Challenge Proceedings.

He stated that two of the challenges settled without an appraisal. He stated they are still working on the third challenge.

SUPERVISORS REPORT

- Zoom meeting scheduled on March 25, 2021 with the County IDA to discuss Solar and Host Community Agreements.
- County Ambulance Meeting scheduled for March, 18 2021 t discuss how things were going with the new ambulance service.
- He stated after discussion with Highway Superintendent Jeff Feinen, he was advised that New Road is in bad shape and really needs to be taken care of. He stated he is hoping that this is something we can stimulus money towards.
- Bennett Road is another road that is in need of repair. This is another instance where we hope we can use funding from CHIPS to assist in these infrastructure repairs.

CORRESPONDENCE

No Correspondence

DETAILED OPERATIONS PLAN

Supervisor Purol stated after discussion with Attorney Passafaro he would like us to do some corrections on the Public Employer Health Emergency Operation Plan. Attorney Passafaro stated that he would also like the board to carefully look the plan over and if you think certain things need to be changed contact the Supervisor or the Town Clerk to make the corrections. Attorney Passafaro suggested to look at parts of the plan like water/sewer and the specific area that are unique to the Town of Dunkirk daily operations. Attorney Passafaro stated this is something that should be passed at the April Meeting.

PAY APP #4

DJM contractors have substantially completed the work.

They have to come back and clean up when it comes closer to spring.

They were docked \$15,000 for unsafe and unsatisfactory work.

Supervisor Purol stated there is only one more remaining payment, but that will not be paid until all the work is complete.

A motion to approve pay app #4 was made by Councilman Pagan and seconded by Councilman Walldorff. The motion was carried unanimously.

EXECUTIVE SESSION:

In taking advice from the Town Attorney, the Town Board closed the Regular meeting and went into executive session. A motion was made by Councilman Pagan to go into executive session. The motion was seconded by Councilman Walldorff and carried. The meeting was closed at 6:55 p.m. for executive session

OPEN REGULAR MEETING

Supervisor Purol opened the regular meeting back up at 7:36 p.m.

PERSONEL

Councilman Penharlow discussed that he would like to give one of the highway employees, Robert Nichols an increase of \$1.00 more per hour starting next pay period.

Supervisor Purol commented that he also would like to give Robert Nichols a check of \$30.00 a month to go toward his personal phone that he uses for work related issues. He also stated that the two other highway employees have phones paid for by the Town and make more hourly than Robert Nichols. He stated that keeping Robert Nichols is important and he felt that doing this for him was pertinent to keeping him here.

Councilman Penharlow made a motion to approve a \$1.00 increase in pay per hour and a check for \$30.00 a month toward his personal phone to Robert Nichols starting to take effect next pay period. The motion was seconded by Councilman Walldorff and carried unanimously.

ADJOURNMENT

With no further business, a motion was made by Councilman Penharlow and seconded by Councilman Pagan. The Motion was carried unanimously and the meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Rebecca Yacklon
Town Clerk

